

FAQs for Company Presentations, Start-Up Stadium and Global Innovation Hub

1. **When is my presentation?**
2. **Who has access to my presentation?**
3. **Where do I find my presentation?**
4. **What if I didn't receive a portal invite email?**
5. **Why can I only see my own session?**
6. **Is this the same login as partnering or registration?**
7. **How do I access my partnering account form the Virtual Event?**
8. **How do I update my session information?**
9. **How do I update my speaker profile?**
10. **Why isn't my presentation video showing up in my session?**
11. **Will I receive a report of who viewed my presentation?**
12. **Will there be Q&A?**
13. **Who do I contact if I have questions?**

1. **When is my presentation?** All Company Presentations, Start-Up Stadium and Global Innovation Hubs are on demand. They will be available, once uploaded, from when you are invited into the system until we take the event down on July 11.
2. **Who has access to my presentation?** Only registered attendees of BIO Digital will be able to access your presentation.
3. **Where do I find my presentation?** You received an invitation email into the system. After you use that email to create your password login to biodigital.hubb.me. All three session types can be filtered for on the session page by choosing the appropriate session type in the dropdown. Company Presentations and Start-Up Stadium can also navigate to their respective page in the left hand column of the event.
4. **What if I didn't receive a portal invite email?** If you are also a session owner, you previously received the invite to upload your presentation. If you are a speaker who just received their invitation, be sure to check your junk folder. If you still do not have the invitation, please reach out to convention@bio.org.
5. **Why can I only see my own session?** This means that you are a speaker and not an attendee. If you registered for BIO Digital, you may have used a different email address for your registration and your speaker profile. Please reach out and we can combine your speaker and attendee profiles.
6. **Is this the same login as partnering or registration?** No, this is a separate system from both partnering and registration. Use the login you created from the invite you received.
7. **How do I access my partnering account form the Virtual Event?** You can navigate to the BIO One-on-One Partnering page in the left hand column or go directly [here](#).

FAQs for Company Presentations, Start-Up Stadium and Global Innovation Hub (continued)

- 8. How do I update my session information?** You cannot update session information yourself. We have to make those changes on the backend. Please send those updates to elongvall@bio.org or jmoratzka@bio.org.
- 9. How do I update my speaker profile?** In the upper right hand corner of the portal, click on your name and then My profile. Be sure to add all your details and include a photo. You can see what your profile looks like [here](#) or when you are logged in you can search for yourself [here](#).
- 10. Why isn't my presentation video showing up in my session?** All presentations that were submitted by the requested date will be ready by June 8. Some presentations may appear later in the week.
- 11. Will I receive a report of who viewed my presentation?** We are not positive what kind of reporting we will have until after the event. As of now, we are assuming that we will not have the functionality to provide attendee reports.
- 12. Will there be Q&A?** We will have chat functionality. Below your presentation there will be a chat box. This will not be moderated or monitored by BIO staff. We strongly recommend that the speaker or an attendee from the company check back on the chat regularly. It might help to prepopulate the chat with a greeting or some info from your company. This can also be a great way to continue to network after the ability to send requests in the partnering system ends on the 12th.
- 13. Who do I contact if I have questions?** That depends on what your question is about.
 - Partnering: biopartnering@bio.org
 - Company Presentations: elongvall@bio.org
 - Start-Up Stadium: jmoratzka@bio.org
 - Global Innovation Hubs: kmmnelson@bio.org,
 - General Questions: convention@bio.org
 - Technical Problems on the BIO Digital platform: support@hubb.me